



Key Deadlines for Honors Thesis Writers

Contacts

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Junior Year -- Spring Term

- Week 2 Application to the Comparative Literature Honors Track
Deadline: Friday, Week 2, Spring term
Submit to **Director of Undergraduate Studies (cc to Undergraduate Coordinator)** via email: transcript, writing sample, name of faculty who has agreed to provide recommendation.
- Week 4 Student will be notified of application result.
- Week 8 After acceptance into the Honors Track, approach potential advisor (primary reader) for the Honors Thesis. When advisor agrees, request that advisor send notification of agreement to **Director of Undergraduate Studies (cc to Undergraduate Coordinator)**.

Senior Year -- Fall Term

- ASAP Check in with thesis adviser.
- Week 5 Submit thesis topic (after consulting with thesis adviser) via email to **Director of Undergraduate Studies (cc to Undergraduate Coordinator)**.
- Week 8 Submit thesis proposal (after consulting with thesis adviser on preferred way to write this) via email to **Director of Undergraduate Studies (cc to Undergraduate Coordinator)**
- Week 10 Register for COLT 403 Winter term (4 credits of independent study). Submit signed authorization form to **Undergraduate Coordinator**. Upon approval, student will be authorized to register. Registration in DuckWeb involves 2 steps: initial registration, then changing the number of credits from the default 1 credit to 4 credits.

Senior Year -- Winter Term

- By Week 1 Meet with adviser to schedule COLT 403 meetings for the term.
- Throughout term Meet regularly with thesis adviser.
- By Week 5 Choose secondary reader with help of thesis adviser and/or Director of Undergraduate Studies. Report name of secondary reader via email to **Director of Undergraduate Studies (cc to Undergraduate Coordinator)**; meet with that reader at least once before the end of Winter term.
- By end Week 10 Full draft of Honors Thesis due (40-60 pages with a sustained argument): e-mail document to **Director of Undergraduate Studies (cc to Undergraduate Coordinator)**, copying your adviser.

Senior Year -- Spring Term

- By end Week 5 Final version of Honors Thesis due. **Submit document, signed by adviser and secondary reader, to Director of Undergraduate Studies and Undergraduate Coordinator.**
- Week 6 Schedule thesis defense with adviser and secondary reader; inform department of date/time/place (typically COLT 312). Check with Undergraduate Coordinator to arrange location.
- Week 7 Prepare thesis defense
- Week 8 Thesis defense
- By end Week 10 Final copy of thesis due to **Director of Undergraduate Studies and Undergraduate Coordinator** (submit via email).